



Oceanside Minor Hockey

OCEANSIDE PLACE, PARKSVILLE

PO Box 1175, Parksville, BC V9P 2H2

www.oceansidehockey.com

Home of minor hockey "Generals" & "Icebreakers"



RESOLUTION #2015-002

2014/2015 Annual General Meeting

April 29th, 2015

SUBMITTED BY: Andrew Copley, OMHA President

OMHA Policies and Procedures Manual – Section 8 Executive Members

Current Wording:

PUBLIC RELATIONS COORDINATOR

QUALIFICATIONS:

The Public Relations Coordinator must be a well-organized, dedicated individual that is well respected within the OMHA. This individual will always act in the best interest of the OMHA and be willing to devote a reasonable amount of time and effort in performing their duties.

DUTIES AND RESPONSIBILITIES:

1. Be responsible for the publication of information related to the operation of the OMHA and its activities.
2. Report to and receive direction from the 2nd Vice President and the OMHA Executive Committee.
3. Place advertisements in local newspapers to communicate to the public such events as the AGM, Special General Meetings, coaches meetings, recruitment, registration, clinics, tournaments and other events as directed by the Executive Committee.
4. Publicize items of interest or concern to the general membership as approved by OMHA.
5. Organize and manage the team/player photos event.
6. Coordinate League Sponsors (See Section 8: Sponsorship and Fundraising).
7. Assist the Equipment Manager in the organization of the Equipment Swap event.
8. Attend all OMHA Executive meetings and provide a written report of all the activities associated with Public Relations.
9. Will keep accurate and organized files on the OMHA activities that this individual is responsible for and will be responsible for passing the files on to their successor, in their entirety, within 1 month of the end of their term.



Oceanside Minor Hockey

OCEANSIDE PLACE, PARKSVILLE

PO Box 1175, Parksville, BC V9P 2H2

www.oceansidehockey.com

Home of minor hockey "Generals" & "Icebreakers"



Change to read:

To delete this position from the OMHA Executive effective with the 2015-2016 season.

Rationale Behind Resolution:

To reduce the size of the OMHA Executive commensurate with the reduction in membership. Some duties and responsibilities identified for this position are currently being duplicated by other Executive Members and are considered 'one-off' events that can be accomplished by other volunteers and Executive members (eg: Equipment Swap and Team/Player photos)